The Well Animal Institute DBA K-9 Smiles
80 Garden center Suite # 18
Broomfield, Co 80020
Office: (303) 654-0560

Approved and Regulated by the Colorado Department of Higher Education,
Private Occupational School Board

General Information   Date_____

Student's Name_____   Address_____
                                                                                   Street   City   State   Zip

Home Phone_____   Bus. Phone_____

Anesthesia-free Canine Dental Practitioner Stand-Alone Course
Program/Course: Anesthesia-free Canine Dental Practitioner

Start Date_____   Estimated Completion **90 days**   Self Paced

Type of Instruction
On line learning

Tuition & Fees	Stand-Alone Course
Tuition	$3,500.00

Total Cost of Program $3,500.00
We will send you a list of equipment you need to purchase to do the course.

Once you have paid your tuition in full you will receive your log-in information.

Schedule of Payments
DUE at time of sign-up. Money Order, Visa, MasterCard, Discover *You will be charged a convenience fee for foreign checks depending on the current rate.To avoid the cc processing fee and debit card processing fee please pay by certified funds, check, or money order. Checks or money orders from Canada will be charged an extra fee for foreign Canadian Dollar Exchange. Checks or money orders from outside the United States of America may have an additional fee charged. Any payment outside the United States must be processed through our office. Students are responsible for any and all additional fees.*
You will also be expected to purchase a book from Amazon.com or E-Bay which we will supply ordering information upon your acceptance into the class.

By signing below, the student agrees to pay The Well Animal Institute the total stated tuition & fees. The school agrees to provide the occupational training in accordance with the provisions of the school's current 2021 Catalog ("Catalog"). Payment of all monies due shall be a condition of continuing enrollment. Upon satisfactory completion of all academic and skill requirements and when all financial obligations to the school have been met the school will award the Certificate of Completion, The enrollment agreement WHICH INCLUDES THE REFUND POLICY, may not be amended except in writing and signed by both parties.

Postponement of starting date N/A

Complaints may be filed <u>online</u> with the Division of Private Occupational Schools of the Colorado Department of Higher Education, at <u>www.</u>higheredcolorado.gov/dpos, 303/862-3001. All student complaints submitted to the Division must be in writing and shall be filed within two years after the student discontinues training at the school.

Refund Policy
Students not accepted to the school are entitled to all moneys paid. Students who cancel this contract by notifying the school within three (3) business days are entitled to a full refund of all tuition and fees paid if they have not started the course. Students, who withdraw after three (3) business days, but before commencement of classes, are entitled to a full refund of all tuition and fees paid except the maximum cancellation charge of $150.00 or 25% of the contract price whichever is less. In the case of students withdrawing with a written notice after commencement of classes, the school will retain the cancellation charge ($150.00) plus a percentage of tuition and fees, which is as described in the table below. The refund is based on the last date of recorded attendance. (Each day is counted as one entire day of class; Partial days up to noon are ½ days. After 12:00 noon it's considered a full day)

Refund Table

Student is entitled to upon withdrawal/termination*	Refund
Within first 10% of program (Lessons 1-2)	90% less cancellation charge
After 10% but within first 25% of program (Lessons 3-6)	75% less cancellation charge
After 25% but within first 50% of program (Lessons 7-12)	50% less cancellation charge
After 50% but within first 75% of program (Lessons 13-18)	25% less cancellation charge
After 75% [if paid in full, cancellation charge is not applicable] (Lesson 19)	NO Refund

1. The student may cancel this contract at any time prior to midnight of the third business day after signing this contract.

2. All refunds will be made within 30 days from the date of termination. The official date of termination or withdrawal of a student shall be determined in the following manner:
   a. The date on which the school receives <u>Written Notice</u> of the student's intention to discontinue the training program; or
   b. The date on which the student violates published school policy, which provides for termination;
   c. Should a student fail to return from an excused leave of absence, the effective date of termination for a student on an extended leave of absence or a leave of absence is the earlier of the date the school determines the student is not returning or the day following the expected return date.

3. The student will receive a full refund of tuition & fees paid if the school discontinues a program/stand alone course within a period of time a student could have reasonably completed it, except that this provision shall not apply in the event the school ceases operation.

4. The policy for granting credit for previous training shall not impact the refund policy.

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Current School Catalog Volume Number _____   **Date_____**

I HAVE RECEIVED A COPY OF THIS ENROLLMENT AGREEMENT AND A CURRENT SCHOOL CATALOG.
(See Web site for a current copy of school catalog)

_____   _____   _____Lucinda Lloyd_____ _____
Student Signature   Date   School's Approved In-state Agent   Date